

## 2012-2013 NAEP Committee Charges

### Sustainability Program Committee

Chair: Claudia Christensen, University of Washington  
 NAEP Director of Sustainable Leadership: Brian Yeoman

NAEP Board Liaisons: Dennis Fox, Woods Hole Oceanographic Institute, District I  
 Greg Doty, Wheaton College, District IV

Member Representatives: Ken Baushke, Western Kentucky University; David Carlson, Wake Forest University; Patrick Coons, Bellarmine University; Karin Coopersmith, Indiana University; Mitchell Jacobs, Pace University; Dominic LoTempio, University of Buffalo; Susan Nowicki, Delta College

National Office Liaisons: Doreen Murner, Stan Cowan and Jackie Harget

<b>Committee Charges</b>	<b>Target Completion Date/Report to NAEP Board of Directors</b>
1. Complete curricula for green purchasing training to be conducted by NAEP Subject matter Experts (SMEs). Draft has been established for both two and four hour classes.	9/12
2. As a committee, develop articles and case studies for the NAEP Journal and/or website as well as soliciting articles and case studies from subject matter experts within higher education, NAEP Business Affiliate Members and stakeholders. Each member is responsible to draft 10 procurement case studies, two of which revolve around social justice issues.	On-going
3. Produce a monograph based on the results of the Green Purchasing Study	9/12
4. Develop a plan to implement a "model" of sustainable meetings developed by HEASC. Co-ordinate closely with NAEP staff to green-up our meetings.	On-going
5. Work with STARS program to offer recommendations on improvement to the existing credits.	On-going
6. Staff AASHE's subject matter expert groups for STARS with the support of the AASHE / NAEP Technical Advisor (Brian Yeoman), Volunteer as SMEs. Identify Sustainability leaders / coordinators currently in higher education as SMEs.	On-going
7. Review the current procurement assessment tool and academy curriculum. Recommend appropriate inclusion of sustainability throughout both. Provide revisions to curricula and to academy faculty.	Annually by Nov each year
8. Annually conduct a literature search of the best practices in the private sector, produce a comment on the document that can be either a Purchasing Link or Journal article and publish the result on the sustainability website.	Completed by annual meeting of each year (3/13)
9. Continue to update the juried commodity e-community approach for development on the NAEP website. Work with NAEP technology staff.	3/13
10. Review NAEP sustainability goals and progress and recommend new goals & objectives where appropriate	3/13
11. Work with HEASC and National Office staff to implement a NAEP Sustainability Fellows Program	3/13
12. Recommend potential committee members to the Board of Directors for 2013-2014.	3/13
13. Update committee's whitepaper based on prior years' accomplishments for NAEP's media, minimum of 500 words describing the value of this committee to the Association, the Membership, the profession or a combination of all of the above.	10/15/12